

A. L. Brown High School
Dell Netbook 1:1 Parent/Student Handbook

Overview Introduction:

Kannapolis City Schools is committed to preparing students to be literate, responsible citizens in a global economy. The Impact Project for One-to-One Computing will immerse our students into a technology-rich instructional environment to become effective users and communicators of information in order to function in a technological society. Understanding and adhering to the following guidelines and procedures is necessary for the success of the program.

Terms of Netbook Loan

Parent/guardian(s) will be informed of the date and time of a mandatory orientation meeting. The program and Student/Parent Netbook agreement will be explained. The parent/guardian(s) and student must sign the agreement in order for the student to be issued a netbook.

A. Terms of Loan

1. Kannapolis City Schools will issue a netbook to high school students upon compliance with the following:

- Completion of Parent/Guardian Orientation Meeting session
- Completion of Student Orientation Training Session
- Submission of signed Student Acceptable Use Agreement (Internet use)
- Submission of signed Student/Parent Netbook Agreement
- Payment of \$25 netbook maintenance fee, or signed payment plan form

Legal title to the property (netbook) is with Kannapolis City Schools. A student's right of possession and use is limited to and conditioned upon full and complete compliance with the following Board Policies:

- Acceptable Use Policy for Technology #5451*
- Copyright Compliance Policy #3245
- Internet Use Guidelines
- other Guidelines as outlined in this Student/Parent Netbook Handbook.

*The Acceptable Use Policy for Technology can be located the following URL:

AUP http://www.kannapolis.k12.nc.us/CentralOffice/5000_Board_Policies/5451.pdf

2. Students may be subject to loss of privilege, disciplinary action and/or legal action in the event of intentional damage and/or violation of policies and guidelines as outlined in the Student/Parent Netbook Handbook as well as the KCS Acceptable Use Policy.

3. A student's possession of the netbook terminates no later than the first day of final exams, unless there is a reason for earlier termination determined by the principal.

B. Maintenance Fee

- A \$25 netbook usage/maintenance will be due annually. Kannapolis City Schools will provide technical support and repair/maintenance for student netbooks during the school day. The fee is payable when the computer is assigned to the student.
- A payment plan can be set up if a student is unable to pay the full fee upfront.
- Should a student withdraw, a pro-rated refund in the amount of \$2.50 for each month (August – May) will be issued, upon written request from the parent/guardian and approval at the school level - provided the netbook is returned in good operational condition as determined by the technical support staff and/or the principal.

C. Damage, Loss, or Theft

1. The student or parent/guardian is required to immediately notify a school administrator and file a police report in all cases of stolen or lost netbooks. After filing the police report, the student or parent/guardian

shall notify the school and submit a copy of the police report. Failure to report stolen property in a timely manner could result in compensation for the entire price of the netbook.

2. Kannapolis City Schools netbooks contain CompuTrace software that will be activated to track down the netbook in the case of loss or theft. KCS will also coordinate with law enforcement officials to alert pawn shops and area law enforcement agencies of lost or stolen netbooks. As a proactive measure, the district will send a report of all model, asset, and serial numbers of student netbooks to local pawn shops and law enforcement agencies.
3. KCS netbooks come with a Complete Care warranty to cover repair and replacement of netbooks for most accidental damage including spills, drops, breakage, and surges.
4. Willful and deliberate damages or neglect to the computers will cause Kannapolis City Schools to charge the student/parent replacement and repair cost(s) based on fair market value as described in the table below. Such cases will be turned over to the Kannapolis City Police Department.

Age of Netbook	Value
1 year or less	100%
2 years	75%
3 years	50%
4 years	25%

*Cost of Latitude 2100 in 2009 \$725.00

D. Repossession

Kannapolis City Schools reserves the right to repossess the netbook at any time if the student does not fully comply with all terms of this agreement.

E. Appropriation

Failure to return the property (netbook and charger) in a timely manner and/or the continued use of it for non-related school purposes will be referred to law enforcement.

F. Modification to the Program

Kannapolis City Schools reserves the right to modify the project or its terms at any time.

General Care of the Netbook

- A. Never attempt repair or reconfiguration of the netbook. Under no circumstances are you to attempt to open or tamper with the internal components of the netbook.**
- B.** Student netbooks in need of repair must be reported to the school technical team. Technical support is only available during school hours.
- C.** Technical support will determine whether the netbook can be repaired on-site or if a loaner (if available) should be issued. Classroom computers and loaner netbooks are also covered by all rules and regulations as outlined in this document.
- D.** Guidelines to follow:
 - For prolonged periods of inactivity, you should shut the computer down completely before closing the lid. Be sure the netbook screen is completely black before closing the netbook lid.
 - Dimming the LCD brightness of your screen will extend the battery run time. For help, consult your technology facilitator
 - Do not write, draw, paint, place stickers/labels or otherwise deface your netbook or netbook bag. Remember, the netbooks and netbook bags are the property of Kannapolis City Schools.
 - Take extreme caution with the screen. The screens are very susceptible to damage from excessive pressure or weight. In particular, NEVER PICK UP THE NETBOOK BY THE SCREEN or place your finger directly on the screen with any force. Always close the lid before moving your netbook.
 - Be aware that overloading the netbook bags will damage the netbook. Textbooks, notebooks, binders, etc. are

not allowed in the school issued netbook bags.

- Never sit on the netbook bag.
- When using the netbook, keep it on a flat, solid surface so that air can circulate. For example, using a netbook while it is directly on a bed or carpet can cause damage due to overheating.
- Liquids, food and other debris can damage the netbook. Avoid eating or drinking while using the netbook. DO NOT keep food or food wrappers in your netbook bag containing the netbook. Netbooks cannot be used in the cafeteria.
- Take care when inserting cords, cables and other removable storage devices to avoid damage to the laptop ports. First, plug your power supply into the electrical outlet. Second, plug your power cord into your laptop. When disconnecting, reverse this process.
- Do not expose your netbook to extreme temperatures, direct sunlight, or ultraviolet light for extended periods of time. Extreme heat or cold may cause damage to the netbook. If your netbook has been in a very cold environment for a long period of time, let it warm up before using it.
- NEVER leave your netbook in a car.
- Liquids, food and other debris can damage the netbook. Avoid eating or drinking while using the netbook. DO NOT keep food or food wrappers in your bookbag containing the netbook.

Cleaning Your Laptop

Routine maintenance on laptops will be done by the KCS technology support team. However, students are encouraged to perform simple cleaning procedures as outlined below:

- Always disconnect the laptop from the power outlet before cleaning
- Clean the screen with a soft, dry anti-static or micro-fiber cloth. Do not use any type of liquid or water to clean the screen or netbook.
- Wash hands frequently when using the laptop to avoid build-up on the touch pad. Grease and dirt can cause the cursor to “jump around” on the screen.
- You may clean the touch pad with a lightly dampened (not wet) lint free cloth.

General Security

- A. Never leave your netbook unsecured. Netbooks should be locked in a designated storage facility or a secure locker.
- B. During after-school activities, you are still expected to maintain the security of your netbook. Unsupervised netbooks will be confiscated by staff, and disciplinary actions may be taken.
- C. Each laptop has several identifying labels. (i.e. Kannapolis City Schools asset number, serial number and student name). Under no circumstances are you to modify, remove or destroy these labels.

General Use of the Netbook

- A. Students are REQUIRED to bring their netbooks to school each day, with a fully charged battery. Students will not be given the use of a loaner netbook if they leave their netbooks at home. Students leaving laptops at home will be required to complete assignments using alternate means (as determined by the teacher).
- B. Students will receive disciplinary referrals from their teachers for repeatedly refusing to bring the netbook to class.
- C. An otherwise functional netbook with a dead battery is not an excuse for late or missing work.
- D. Netbook sound must be muted at all times unless permission is obtained from the teacher for instructional purposes.
- E. Do not delete any folders or files that you did not create or that you do not recognize. Deletion of files could result in a netbook failure and will interfere with your ability to complete class work. Taking this action may result in your netbook being re-imaged.
- F. A lost document is not an excuse for late or missing work.
- G. Student netbooks will be subject to routine monitoring by teachers, administrators and technology staff. Users shall have no expectation of privacy while using Kannapolis City Schools electronic information resources including the contents of computer files or communication undertaken by way of the district computers and/or network. Teachers and/or KCS administration may conduct an individual search of a

student's computer, files, music, video, e-mail or other related items if there is suspicion that KSC policies or guidelines have been violated.

- H. Students will be assigned space on the server for storing educational files. This space should be used for backing up and storing files as directed by the teacher.
- I. Conserve resources by using print preview and obtain teacher permission before printing.
- J. Avoid using your netbook in areas which may lead to damage or theft. Do not use your netbook around sporting activities or events. When using the power cord, do not leave the cord in areas that may cause a tripping hazard.
- K. Netbooks are not allowed on overnight trips or field trips without the expressed written approval of the teacher and the parent/guardian.
- L. NETBOOK USE IS NOT PERMITTED IN THE CAFETERIA
- M. (LUNCH ROOM) DURING LUNCH PERIODS. The laptop may be used in designated commons areas (away from food or drink) during this time.
- N. A technology help desk ticket will be made for software installations. Requests will be granted if deemed necessary for educational purposes. Under no circumstances will the student install or uninstall any hardware, software, or peripherals on the netbook.
- O. Remember:
 - Keep personal information about yourself or others off the netbook.
 - Keep all passwords to yourself.
 - You are responsible for your individual accounts. Take all reasonable precautions to prevent others from being able to use them.
 - Do NOT loan your netbook to anyone.
 - Notify a teacher immediately if you suspect problems, with, your netbook, including breach of security.
 - To prevent loss or damage to your netbook, NEVER leave it unattended or have it out of its netbook bag on the bus or in the cafeteria during meals.
 - Keep your closed laptop in its netbook bag when traveling between classrooms.
 - Follow all rules so you will not lose privileges.

Printing

Students may use printers in the classrooms with teacher permission. However, printing will be limited to only those things needed directly for instruction.

End of Year Collection Procedure

- A. Return the equipment no later than the first exam day at the end of the school year as designated on the Kannapolis City School year calendar or upon leaving the school district.
- B. "Equipment" consists of a netbook, power cable, charger, and netbook bag.
- C. The KCS technical staff will clean and repair the netbooks over the summer. Students will pick up the same netbook in the fall after they have paid their maintenance fee.

Parent Expectations

In order for students to experience all the success and benefits that this program can offer, Kannapolis City Schools encourages parents to:

- Attend and actively participate in the netbook orientation with your student
- Pay the netbook maintenance fee and obtain a receipt or make arrangements to pay by the installment plan.
- Share in their child's excitement about this great opportunity for learning.
- Learn along with their child as they use this instructional tool to prepare for their future in the 21st century.
- Monitor their child's appropriate Internet use and adherence to Internet guidelines when using their netbook. Parents should ensure that their child adheres to Internet guidelines established at home and at school. (A permanent record of all websites accessed is recorded daily).
- Help fill out required paperwork in the event that the netbook requires repair or is lost or stolen and report it no later than the next school day.
- Ensure that only the student and family members will use this computer for school-related purposes.

Email

- A. Email transmissions and transmitted data shall not be considered confidential and may be monitored at any time by designated staff to ensure appropriate use.
- B. Students will abide by all email guidelines as outlined in the Kannapolis City School Board of Education Policy. (Policy #5451 Appropriate Internet Use)

Internet Access/Filtering

- A. As required by the Children's Internet Protection Act, a current filtering solution (blocking and monitoring inappropriate websites) is maintained by the school system for school and home use on the netbook. The school system cannot guarantee that access to all inappropriate sites will be blocked. It is the responsibility of the user to follow guidelines for appropriate use of the network and the Internet. Kannapolis City Schools will not be responsible for any problems suffered while on the network or the Internet. Use of any information obtained through the Internet is at the user's own risk.
- B. Kannapolis City Schools will provide filtering on the netbooks while connecting to the Internet from home.
- C. Kannapolis City Schools will not provide internet access for home use. There are several locations in Kannapolis that students can obtain free wireless internet access.

The following are verified Free WiFi locations in or nearby Kannapolis:

- Kannapolis Public Library, 1050 Mountain Street
- Kannapolis City Schools (except Forest Park and Woodrow Wilson)
- Depompas, A. Street 215 W "A" Street (downtown)
- First Presbyterian Church, 201 Vance Street (downtown)
- Venice Restaurant, 1121 S. Cannon Blvd.
- Church's Chicken, 1100 S. Cannon Blvd.
- Cici's Pizza, 1000 Cloverleaf Plaza
- Chick-Fil-A, 1480 Concord Pkwy N, Concord
- McDonalds, 2401 Wonder Dr. (near Walmart)
- McDonalds, 1511 Hwy 29N, Concord (near NE Medical Center)
- McDonalds, 5051 Bayfield Pkwy, Concord
- McDonalds, 2420 Super Center Drive (Target shopping center)
- NOTE: McDonalds on Cannon Blvd does NOT have wifi

Student Login Procedures:

- A. School Use: Each student will be assigned a username and password. The username and password will allow the student to login to the netbook at school when he/she is connected to the Kannapolis City Schools network and at home. **Students are responsible for backing up data that is important to them.** Students will have a limited amount of space available to them on the school's server to backup important data or they may purchase their own external drive (a USB flash drive for example) or use an online storage website like box.net to backup important data.
- B. Home Use: Use of the laptop away from the Kannapolis City Schools network will only differ in that a connection to the schools' server will not be available. To backup important data while away from school, students will need to use an external drive or an online storage website to backup important data.
- C. DO NOT share usernames and passwords! Students are responsible for anything done using their laptop or their login.

Privacy and Safety

Personal information such as a home address, home phone number, information about family members, or personal interests shall not be published on a publicly accessible website or publicly accessible area of a website.

Copyright

Ultimately, parents/guardians are responsible for setting and conveying the standards their children should follow when using the Internet and other information resources. Students are expected to adhere to the Kannapolis City Schools copyright guidelines where employees, students, and visitors are prohibited from the use or duplication of any copyright materials not allowed by copyright law. The following guidelines will help students be in compliance:

- Compliance with federal copyright law is expected of all.
- “Copyright” is legal protection for creative intellectual works, which is broadly interpreted to cover virtually any expression of an idea.
- Text (including email and Web information), graphics, art, photographs, music, and software are examples of types of works protected by copyright.
- Copying, distributing, downloading, and uploading information on the Internet may infringe the copyright for that information.
- Even an innocent, unintentional infringement violates the law.

Fair Use

Unless allowed as “fair use” under federal law, permission must be acquired from the copyright owner prior to copying copyrighted material. Fair use is based on the following considerations:

- The purpose and character of the use including whether such is of a commercial nature or is for nonprofit educational purposes
- The nature of the copyrighted work
- The amount of the work used in relation to the copyrighted work as a whole
- The effect of the use upon the potential market for, or value of, the copyrighted work

The superintendent or designee is responsible for providing information and training to personnel and students, as appropriate, to provide further guidance on the fair use of copyrighted materials, including in the following circumstances:

- Single and multiple copying for instructional purposes
- Copying for performances and displays
- Off-air record of copyrighted programs
- Use of ‘for home use only’ videotapes
- Computer software
- Copyrighted materials on the Internet and on-line databases; and
- Reproduction and loan of copyrighted materials by school media centers

Legal reference: 17 U.S.C. 101, 102, 106, 108, 110, 117

Inappropriate/Unacceptable Use

Students should understand that the rules and expectations that apply to non-technology related conduct and communication also govern student use of computers. Just as passing notes, listening to music on iPods (or anything with a headset) and playing video games are not acceptable school behavior, neither is instant messaging, listening to music, or playing non-educational games on the laptop. Videoing or taping on school property is not permitted unless it is related to a school assignment.

Tier I: Inappropriate Use

- Deleting any folders or files you did not create or that you do not recognize
- Sharing login/password with another person
- Logging on to another person’s computer without his/her permission
- Using computers not assigned to you (Teachers may allow students to look on with another student for instructional purposes only.)
- Removing labels and identifying stickers on netbook/netbook bag
- Using proxy sites to bypass web filtering
- Videoing or taping on school property (not permitted unless it is related to a school assignment)
- Emailing or chatting during class when not related to a school assignment

- Using profanity
- Gaming
- Cheating

Consequences include but are not limited to:

- ISS (in school suspension)
- OSS (out of school suspension)
- Saturday School
- Loss of laptop up to a semester

Tier 2: Unacceptable Use

- Inappropriate communication to the faculty or staff
- Threats and/or cyber bullying of any kind
- Using a computer to plan a fight, cause harm or commit a crime
- Logging into a computer/application using a stolen login
- Possession of inappropriate files
- Pornography can be a felony offense and if so will be turned over to authorities
- Manufacturing – using a camera to create inappropriate pictures/movies
- Distributing – sending/sharing inappropriate files with other individuals
- Images of weapons
- Gang related files
- Bootleg movies or music
- Intentional actions which are harmful or potentially harmful to the computer, charger, and/or computer case
- Habitual and intentional disregard for the laptop

Consequences include but are not limited to:

- OSS (out of school suspension)
- Referral to law enforcement
- Loss of laptop up to the end of the school year

Policies and Forms

INTERNET ACCESS (Board of Education Policy #5450)

The Kannapolis City Board of Education provides Internet access with the belief that the Internet offers vast, diverse, and unique educational resources. It provides access to many tools and resources that are only available on the Internet such as primary documents and artifacts, up-to-date information, virtual field trips, and scientific simulations. Using the Internet in a responsible manner is a skill that students will use throughout their lives.

The smooth operation of the network depends on the proper conduct of the end users. Accordingly, all users ***must*** adhere to strict guidelines. These guidelines are mandated by the Children’s Internet Protection Act and are contained in Board policies 5451 Appropriate Internet Use, 5452 Student Internet Use, and 5453 Internet Use – Staff Responsibility. In general, these guidelines require efficient, ethical, and legal utilization of the network resources to support the curriculum. If a user violates any of these provisions, his or her Internet access privileges may be revoked and disciplinary action and/or appropriate legal action may be taken.

Kannapolis City Schools users will take full responsibility for their use of the Internet. However, the Kannapolis City Schools will take precautions to restrict access to questionable materials. The students and staff will sign forms acknowledging that they have read and understand the applicable Board policies, that they will comply with these policies, and that they understand the consequences for violation of these policies.

Before obtaining an Internet user ID and password to gain access to the Internet, all students under the age of 18 must have parental permission and must sign and return this form to the designated personnel at each school site. Students 18 and over may sign their own forms.

Legal Reference: Legal Reference: Children's Internet Protection Act, 47 U.S.C. Sec.254; G.S. 14-190.1; 115C -36, -47, -391

Adopted: March 10, 1997

Revised: July 10, 2006

APPROPRIATE INTERNET USE (Board of Education Policy #5451)

All Kannapolis City Schools' Internet users will observe the following guidelines:

5451.1 Acceptable Use – Use of the Internet *must* be in support of education, research and be consistent with the educational objectives and business of the Kannapolis City Schools. Transmission of any material in violation of any law or regulation, including any Board policy, is prohibited. Use of the Internet for commercial activities, political lobbying, personal shopping, viewing social networking sites for personal reasons during the workday, web surfing, and gaming is prohibited.

5451.2 Restricted Material – Users shall not intentionally access or download any text file, picture (including video), graphic, or sound clip or engage in any conference, that includes material which is obscene, libelous, indecent, vulgar, profane, or lewd, or which advertises any product or service not permitted to minors by law.

5451.3 Copyright Infringement – Users shall respect all copyright, trademark, and licensing agreements and laws, including seeking permission for use when required. When using information obtained via the Internet, the user will provide proper citations for all quotes, references, and sources. It is unethical to plagiarize Internet resources, just as it is unethical to plagiarize print resources.

5451.4 Use of Email - Use of electronic mail (email) will be up to the discretion of the Superintendent and/or designee.

- a. Email generated on the Kannapolis City Schools' network is the property of the Kannapolis City Schools.
- b. The Superintendent and/or their designee have access to the KCS mailboxes at all times.
- c. Messages relating to or in support of illegal activities will be reported to the authorities.
- d. Student email accounts are limited to collaborative projects through teacher-monitored email services such as Gaggle.net.

5451.5 Etiquette for internet, email, and social networking – Users are expected to abide by the following rules of on-line etiquette:

- a. Use of language which is vulgar, profane, or lewd is prohibited. Comments that are sexually suggestive, humiliating, or threatening are not allowed.
- b. Email or posted messages which include insulting words or expressions which intend to injure, intimidate, bully, or harass others are not allowed. These prohibited behaviors include, but are not limited to, derogatory comments with respect to race, religion, gender, sexual orientation, age, or disability.
- c. While the Board of Education respects the right of employees and students to use social networking sites (i.e. MySpace, Facebook) to communicate with others, any postings referencing Kannapolis City Schools shall always be professional and respectful of the school system, KCS employees, parents, and students.
- d. Personal information about employees or others such as a home address, home phone number, information about family members, or personal interests shall not be published on a publicly accessible website or publicly accessible area of a website.
- e. On-line communication with students shall be limited to professional purposes only. Students and employees should conduct themselves on-line as required face to face in accordance with KCS Board Policy 3036/4036.

5451.6 **Access Protocol** - To ensure accessibility of the on-line infrastructure to all who wish to use it:

- a. Do not use the network in such a way as to disrupt its use by other users.
- b. All communications and information located on the network shall be assumed to be the property of the Kannapolis City Schools.
- c. Real-time conference features such as talk, chat, instant messaging, and Skype are not to be used without prior approval of the principal.
- d. Routinely perform a virus check on all downloaded files to avoid the spreading of viruses.
- e. Personal laptops shall not be attached to the network.
- f. Users are prohibited from intentionally bypassing internet filters for any reason.
- g. Users are responsible for any and all transactions that take place under their username and password. Users should not share their password with other staff members or students for **any** reason. When a student or staff member is finished working on a public computer such as one located in a lab or media center, they must log-off the network before physically leaving the computer.

5451.7 **Quality of Information** – The Board makes no warranties of any kind, whether express or implied, for the service it is providing. The Kannapolis City Schools will not be responsible for any damages suffered by any user. Such damages include, but are not limited to, loss of data, whether caused by the School System’s or the user’s negligence, errors, or omissions. Use of any information obtained via the Internet is at the risk of the user. The Kannapolis City Schools specifically disclaims any responsibility for the accuracy or quality of information obtained through its Internet services.

5451.8 **Vandalism** – Vandalism will result in immediate cancellation of user privileges and will require restitution. Vandalism is defined as any deliberate attempt to harm or destroy data of another user including, but not limited to, the uploading or creation of computer viruses.

5451.9 **Privileges** – The use of the Internet is a privilege, not a right. This privilege will be revoked for violation of Board policy. Inappropriate or illegal use of the Internet may also result in disciplinary or legal action.

Legal Reference: Children’s Internet Protection Act, 47 U.S.C. Sec.254; G.S. 14-190.1; 115C -36, -47, -391

Adopted: March 10, 1997

Revised: March 9, 2009

STUDENT INTERNET USE (Board of Education Policy #5452)

Although the benefits of the Internet are enormous, parents need to be aware that the Internet is an open system that contains pockets of material which many people would disapprove of and keep away from children. The Children’s Internet Protection Act requires schools and libraries to have an Internet safety policy in place. The Internet Use Agreement and Media/Web Publication Release forms are two components of the KCS Internet Safety Policy. The Kannapolis City Schools will make every effort to restrict student access to inappropriate materials on the Internet through the use of active monitoring of student activity, the use of filtering devices, software, and directing students toward sites that support current curriculum objectives. We cannot guarantee that he or she will not encounter text, pictures, or references that are objectionable, however. If such an incident occurs, the student should immediately report the website’s URL (address) to the supervising staff member so that the URL can be added to the list of blocked Internet sites maintained on our Internet filtering device.

If in using the school’s Internet a student uses any service for which a cost is involved, he or she will be responsible for any costs incurred.

Student and parent signatures are required on the Internet Use Agreement before a student (under the age of 18) is granted a user ID and password to use the Internet at the Kannapolis City Schools. (Students 18 and over may sign their own forms.)

The Media/Web Publication Release form gives parents the choice to decide whether student names and photos will be published on the school’s website and on the local educational cable TV channel. When student work was traditionally displayed within the school building, it was viewable by a limited audience. Our web site offers an “open window” to events that are happening within the school walls and presents a unique opportunity for

student activities to be showcased worldwide. Anything published locally on the school's web site can be viewed from anywhere on the Internet. Because of the worldwide audience and the increased local audience via the educational cable channel, we require parental permission to allow students name(s) or photo(s) to be published on the school web site and on the local educational cable channel. Student names will be listed in the format of first name, last initial only. No photo will be displayed with an identifying student name underneath the photo.

Legal Reference: Children's Internet Protection Act, 47 U.S.C. Sec.254; G.S. 14-190.1; 115C -36, -47, -391

Adopted: March 10, 1997

Revised: July 10, 2006

5450 KANNAPOLIS CITY SCHOOLS INTERNET USE AGREEMENT SIGNATURE PAGE

STUDENT UNDER THE AGE OF 18:

I have read, understand, and will abide by the Kannapolis City Schools' guidelines regarding Internet use (policies 5450 Internet Access, 5451 Appropriate Internet Use, and 5452 Student Internet Use). I understand that Internet access is intended for educational purposes. I understand that violation of these guidelines is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked, and school disciplinary action and/or appropriate legal action may be taken.

PLEASE PRINT

Student's Full Name: _____

Student Signature: _____

Date: _____

PARENT OR GUARDIAN

As the parent or guardian of this student, I have read the above-referenced guidelines regarding Internet use. I understand that access to the Internet is intended for educational purposes. The Kannapolis City Schools have taken precautions to restrict my child's access to questionable materials. However, I recognize that it is impossible for the Kannapolis City Schools to restrict access to all questionable materials and I will not hold the school system responsible if my child accesses or acquires such materials on the network. Further, if in using the school Internet a student uses any service for which a cost is involved, he or she will be responsible for any costs incurred.

I hereby give permission for my child to use the Internet.

Parent/Guardian (please print): _____

Parent/Guardian Signature: _____

Date: _____

STUDENT 18 YEARS OR OLDER:

As an adult, 18 years or older, I have read, understand, and will abide by the Kannapolis City Schools' guidelines regarding Internet use (policies 5450 Internet Access, 5451 Appropriate Internet Use, and 5452 Student Internet Use). I understand that Internet access is intended for educational purposes. I understand that violation of these guidelines is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked, and school disciplinary action and/or appropriate legal action may be taken. Further, if in using the school Internet I use any service for which a cost is involved, I accept full responsibility the costs which I may incur.

Student's Full Name (please print): _____

Student Signature: _____

Date: _____

MEDIA/WEB PAGE RELEASE

Please read the following media/web page publication release choices. Check all that apply. Sign below and return to ALBHS. As a matter of practice, we do not use photos and names together.

Select All That Apply:

_____ I give permission for my child's **first name** to be published on the Kannapolis City Schools' (KCS) **web site**.

_____ I give permission for my child's **photo** to be published on the KCS **web site**

_____ I give permission for my child's **photo or name** to be published on the **local cable access channel** (Channel 21).

Parent or Guardian (please print): _____

Signature: _____ Date: _____

*Should information on this form change, it is **your responsibility** to notify the Kannapolis City Schools of the change **in writing**.

This form will remain in effect in your child's cumulative folder while he/she is in attendance at A. L. Brown High School or until an updated policy is implemented.

Kannapolis City Schools

**One-to-One Computing Laptop Learning Project
Student/Parent Laptop Agreement**

Please Print All Information

Student's Full Name: _____

Student's Grade: _____

Parent/Guardian Name: _____

Street Address: _____

City: _____ Zip: _____

Phone: Home _____ Work: _____

Cell: _____

Acceptable Use Policy Agreement (Read Carefully)

I HAVE read and understand all the terms of the Student Parent Netbook Agreement. I AGREE to allow my child to participate in the Kannapolis City Schools One-to-One Laptop Project.

I HAVE discussed the Student/Parent Laptop Netbook and Kannapolis City Schools Policies #5450 (Internet Access), #5451 (Appropriate Internet Access), and #5452 (Student Internet Use) with my child and will ensure that he/she complies with all documented terms, including the acceptable and prohibited use provisions in Section XIII of the Handbook. I acknowledge and understand that my child will have access to the Internet and may be subject to the risks associated with Internet usage, including those associated with adult sites, chat rooms, social networking sites, and other unauthorized Web sites.

I AGREE that neither the Kannapolis City Board of Education nor its employees shall be liable for any harm resulting from the aforesaid risks.

I AGREE to allow my child to take the school-issued netbook home. I further agree that while at home the computing resources will be used as an educational tool.

Parent/Guardian Signature: _____

Student Signature: _____

Date: _____

Hold Harmless Agreement

This Hold Harmless Agreement is entered into on this ____ day of _____ 20__.

In consideration for being allowed to use a laptop computer for the purpose of enhancing delivery of instruction through advanced technology, I (**parent/guardian – please print**) _____ hereby agree to waive and to indemnify, defend, and hold harmless the Kannapolis City Schools Board of Education and its employees from and against all claims, demands, suits, liabilities, damages, losses, and expenses resulting from or arising out of the use of the property described in this agreement, which causes bodily injury, illness, death or other damage to persons or property.

Parent/Guardian Signature: _____

Student Signature: _____

Date: _____